



**Division of Developmental Disabilities Services**  
P.O. Box 1437, Slot N501, Little Rock, AR 72203-1437  
P: 501.682.8665 F: 501.682.8380 TDD: 501.682.1332

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## **M E M O R A N D U M**

**TO:** Members of the Board of Developmental Disabilities Services  
Members of the Board of Developmental Disabilities Services'  
Physical Management, Ad Hoc and Administrative Services Subcommittees

**FROM:** Avis Lane, DHS Program Administrator

**DATE:** August 4, 2025

**SUBJECT:** Board and Subcommittee Meetings

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The Physical Management and Administrative Services Subcommittees of the Board of Developmental Disabilities Services (DDS) will meet Wednesday, September 3, 2025, at 10:00 a.m. at the Conway Human Development Center Visitation Center, 150 E. Siebenmorgen Road, Conway, Arkansas 72032. The Board of Developmental Disabilities Services (DDS) will meet at 10:30 a.m.

If you have questions, feel free to call me at (501) 682-8665.

**cc:** Janet Mann, Secretary, DHS  
DHS Liaison, Governor's Office  
Attorney General's Office  
Chief Counsel, DHS  
HDC Superintendents  
DDS Administrative Staff  
Officers of the HDC Parents' Groups  
Advocacy Organizations  
News Media



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**BOARD OF DEVELOPMENTAL DISABILITIES SERVICES**  
**MEETING AGENDA**  
**September 3, 2025**  
**10:30 a.m.**

- I. Call to Order.....Suzann McCommon
- II. Minutes from May 7, 2025 Regular Board Meeting
- III. DDS Board Subcommittee Report
- IV. Service Area Reports
  - A. Overview of Human Development Centers.....HDC Superintendents
  - B. Division Director..... Jennifer Brezée  
Thomas Tarpley
- V. Consumer/Advocate/Citizen
- VI. Other Business
- Adjourn